Appeals Timetable

**Secondary School age places – Year 7 – September 2021**

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| **Offer letters posted to parents and carers on National Offer Day by Local Authority** | **1st March 2021** |
| **Deadline for acceptance of offer by parents and carers** | **15th March 2021** |
| **Deadline for lodging an on-time admission appeal** | **1st April 2021** |
| **Appeal Hearing Dates** | **Between 4th May and 30th June 2021** |

**GENERAL**

* Due to the current Coronavirus pandemic, in line with legislation, all appeals lodged before 30 September 2021 are being heard based on written information only
* Appeals lodged after these dates will be heard as soon as reasonably practicable.
* You will receive at least 14 calendar days’ notice of your appeal hearing date
* Appeals are normally heard during the daytime on weekdays and are not normally hears during school holidays, unless essential to avoid un-necessary delays
* Where there are a number of parents all appealing for places at the same school, the hearings may go over a number of days
* The school’s case will be dispatched to parents and Panel members at least 7 calendar days before the start of the appeal hearing
* The Panel will set a deadline for any additional evidence to be received
* Following the hearing, decision letters will be sent, where possible, within 7 calendar days of the end of the hearing. During busy periods, such as main entry, full decision letters may take longer than this, so the Clerk will send a brief decision summary in the interim.
* Appeal hearings for in-year places will be heard as soon as reasonably practicable, based on written information only.